



CITY OF HOUSTON

Job Posting

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2	<div><div>Applications accepted from:</div><div>ALL PERSONS INTERESTED</div></div>
3	<div><div>Job Classification</div><div>TRAFFIC SIGNAL SUPERVISOR</div></div>
4	<div><div>Posting Number</div><div>PN# 103264</div></div>
5	<div><div>Department</div><div>Public Works & Engineering</div></div>
6	<div><div>Division</div><div>Traffic & Transportation</div></div>
7	<div><div>Section</div><div>Traffic Signal Maintenance</div></div>
8	<div><div>Reporting Location</div><div>2200 Patterson</div></div> <div><div>Workdays & Hours</div><div>6:30AM – 3:30PM Mon - Fri*</div></div> <div>*Subject to change</div>
9	<div><div>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</div><div>Supervises and directs the installation and maintenance of traffic signals, school zone flashers and related equipment. Directs work activities and schedules of personnel. Supervises and coordinates resources to handle emergencies. Responds to citizen inquiries. Prepares work orders and special instructions to determine required materials and equipment. Prepares and reviews a variety of reports and records. Enforces safety rules and regulations in the work place and on job-sites. Performs other duties as assigned.</div></div>
10	<div><div>ESSENTIAL FUNCTIONS/WORKING CONDITIONS</div><div>This position is physically comfortable; the individual has some discretion about walking, standing, etc. This position sometimes requires working in adverse weather conditions, heights and restricted space areas. Shift work may be required.</div></div>
11	<div><div>MINIMUM EDUCATIONAL REQUIREMENTS</div><div>Requires a high school degree or a GED certificate. Requires successful completion of an apprentice electrician program approved by the Bureau of Apprenticeship and Training or the equivalent as recognized by the Electrical Safety and Licensing Advisory Board.</div></div>
12	<div><div>MINIMUM EXPERIENCE REQUIREMENTS</div><div>Four years of experience in electrical work are required. A Bachelor’s degree in Electrical Engineering may be substituted for two years of the experience requirement.</div></div>
13	<div><div>MINIMUM LICENSE REQUIREMENTS</div><div>Valid State of Texas Journeyman’s Electrician license is required. Valid Texas Driver’s License and compliance with the City of Houston’s policy on driving (AP 2-2).</div></div>
14	<div><div>PREFERENCES</div><div>Extensive knowledge of traffic signal construction and maintenance practices with emphasis on ATC2070 programming and maintenance, MS Office Applications, terminal emulation programs such as Symantec ProComm, MS HyperTerminal, etc. Preference will be given to individuals that posses valid Texas Commercial Driver’s License (CDL), Class B.</div></div>
15	<div><div>SELECTION/SKILLS TESTS REQUIRED</div><div>None</div><div>However, the Department may administer a skill assessment evaluation.</div></div>
16	<div><div>SAFETY IMPACT POSITION</div><div><div><input checked="" type="checkbox"/> Yes</div><div><input type="checkbox"/> No</div></div><div>If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.</div></div>
17	<div><div>SALARY INFORMATION</div><div>Factors used in determining the salary offered include the candidate’s qualifications as well as the pay rates of other employees in this clas sification. The minimum to midpoint of this salary range is:</div><div><div>Salary Range - Pay Grade 22</div><div>\$1,277 - \$1,755 Biweekly - \$32,202 - \$45,630 Annually</div></div></div>
18	<div><div>OPENING DATE</div><div>March 2, 2005</div></div>
19	<div><div>CLOSING DATE</div><div>March 8, 2005</div></div>
20	<div><div>APPLICATION PROCEDURES</div><div>Original applications only accepted and must be receive by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., First Floor Lobby. TDD phone number 713.837.9496. Successful candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.</div><div>An equal opportunity employer</div></div>